

NEW MEXICO JUDICIAL BRANCH



ACKNOWLEDGEMENT FORM

**Harassment, Including Sexual Harassment,
Discrimination & Retaliation Prevention Training**

Reference NMJBPR Part 1, Section 1.05 & NMJBPR Part 2, Section 15.05
Questions please call AOC HRD at 505/827-4810 Rvd. 9/16/14

I, _____, an employee of the New Mexico Judicial Branch hereby certify
(print name)

that I have attended & participated in Harassment, Including Sexual Harassment, Discrimination & Retaliation Prevention training. I certify receipt of the NMJB Harassment, Including Sexual Harassment, Discrimination and Retaliation Policy effective September 16, 2014, and the Supreme Court Order #06-8500 approving the policy, effective August 18, 2006. I understand it is my responsibility to read and abide by the Policy and Supreme Court Order as well as any internal policies of my Judicial Entity.

My attendance at the Harassment Training was on: _____.

I have viewed the following AOC approved Harassment, Discrimination and Retaliation Prevention Training Videos:

- New Mexico Judicial Branch Sexual Harassment Prevention Training - CD
- Harassment IS - DVD
- HE SAID / SHE SAID - DVD

I realize that harassment, sexual harassment, discrimination and retaliation are prohibited by the New Mexico Judicial Branch and the Supreme Court of New Mexico, and all employees have the right to work in an environment free from unwelcome behavior or comments of a harassing, discriminatory or sexual nature either by coworkers, supervisors, or non-employees who conduct business with the Judicial Branch. Similarly, those the Judicial Branch serves have a right to receive services free from any harassing, discriminatory or sexual comments or behavior. Harassment based upon an individual's sex, race, color, ethnicity, national origin, age, ancestry, religion, sexual orientation, gender identity, disability or any other legally protected characteristics will not be tolerated. No person will be adversely affected in employment or retaliated against as a result of bringing complaints of unlawful harassment. Behaviors such as intimidating, coercing, threatening, discriminating against or taking reprisal against an employee for complaining about harassment or discrimination, or for assisting with an investigation of a complaint is prohibited.

I realize that violation of this policy can subject me to disciplinary action, up to and including dismissal. I also realize it is my responsibility to inform management and the AOC of all instances of sexual harassment and discrimination in order for prompt remedial action to be taken. I agree that I will take a proactive stance against instances of sexual harassment and discrimination.

Judicial Entity / Court (Please Print)

Employee Signature

Original: Employee Personnel File
Copy: Employee