

ATTEST: A TRUE COPY

Kathleen Jo Gibson

Clerk of the Supreme Court
of the State of New Mexico

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IN THE SUPREME COURT OF THE STATE OF NEW MEXICO

NO. 07-8500

SUPREME COURT OF NEW MEXICO
FILED

JAN 31 2007

IN THE MATTER OF THE INTERNAL POLICY
FOR DESIGNATION OF ESSENTIAL EMPLOYEES
FOR THE ADMINISTRATIVE OFFICE OF THE COURTS
IN THE EVENT OF CLOSURE DUE TO INCLEMENT WEATHER

Kathleen Jo Gibson

ORDER

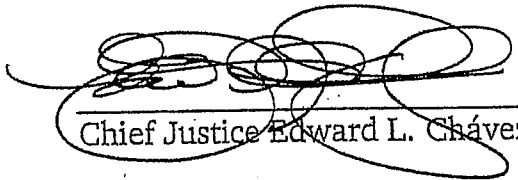
WHEREAS, employees of the Administrative Office of the Courts occupying essential job positions that have been designated in advance by the administrative authority, as of September 30 of each calendar year, may be asked either to report to their workplace, report to a pre-designated alternative work site, or to work from home during inclement weather court closings to maintain critical services, preserve court property, protect court interests, or ensure public safety. Employees occupying these essential positions must decide for themselves whether they can report to the workplace or an alternative work site without submitting themselves to undue risk by traveling during an inclement weather court closing. If an employee in an essential position determines that it is too risky to travel to the workplace or to an alternative work site, that employee must make a diligent effort to notify their supervisor(s) that they cannot report due to the excessive risk of travel. In such instances the supervisor(s) may assign the employee to work from home if such work will assist in maintaining critical services, preserving court property, protecting court interests, or ensuring public safety. Such employees will be awarded administrative compensatory time, on an hour for hour basis, for work performed during an inclement weather closing. Employees that have not been

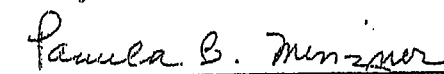
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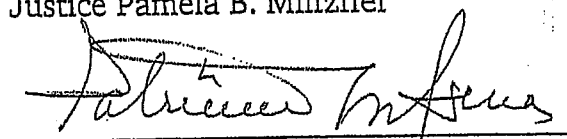
designated in advance as employees occupying essential positions will not be awarded administrative compensatory time for hours worked during an inclement weather closing.

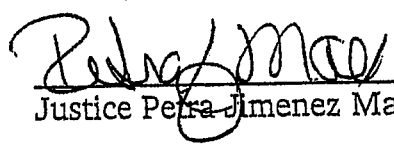
IT IS SO ORDERED.

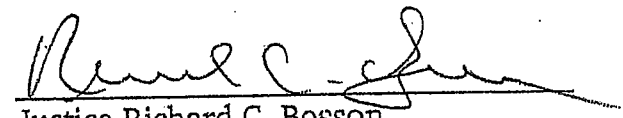
DONE at Santa Fe, New Mexico, this 31st day of January, 2007.


Chief Justice Edward L. Chavez


Justice Pamela B. Minzner


Justice Patricio M. Serna


Justice Petra Jimenez Maes


Justice Richard C. Bosson